**STUDENT COUNCIL PROPOSAL FORM**

This form is to be completed by Student Councillors who wish to bring an item for discussion to a Student Council meeting. It needs only to outline the overall aim of the proposal and must be submitted to the Chair of Student Council by 5pm, no later than 5 working days prior to the Student Council meeting in accordance with section 4.9 above.

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| Name: | Student Council Role: |
| Date of completion of process writing: | |
| Working title for the idea: | |
| Overall Aim of the Idea: | |
| Any measurement of success: | |
| Area of the organisation this falls under (Example Sport, Society education) | |
| Highlight reason for the introduction of this idea (Example high number of students demand this etc.) | |
| Proposers signature:  Date: | |
| Second signature  Date : | |